

CABINET

31st July 2018

ANNUAL REPORT

Report of the Chief Executive

Strategic Aim:	All	
Key Decision: No	Forward Plan Reference: FP/180418	
Exempt Information	No	
Cabinet Member(s) Responsible:	Mr O Hemsley, Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Resources (other than Finance and Communications)	
Contact Officer(s):	Helen Briggs, Chief Executive	01572 758201 hbriggs@rutland.gov.uk
	Holly Bremner , Communications Manager	hbremner@rutland.gov.uk
Ward Councillors	All	

DECISION RECOMMENDATIONS

That Cabinet:

1. Considers the 2017/18 Annual Report (Appendix 1);
2. Provides feedback on the content; and
3. Recommend to Council the approval of the Annual Report (Appendix 1).

1 PURPOSE OF THE REPORT

- 1.1 This report provides a background to the creation of the 2017/18 Rutland County Council annual report and information on how it will be used and distributed to highlight the impact the Council is making.

2 BACKGROUND AND MAIN CONSIDERATIONS

- 2.1 The Council provides a range of services to tax payers, but unless you engage with a particular service, it can sometimes be hard for residents to understand where that money is spent and the impact it is having.
- 2.2 Transparency is at the heart of the Council's operations. The Council is performing highly in many areas. Performance data is always published, but not in a format that is appealing to residents.
- 2.3 To encourage residents to proactively engage with our performance, the Council has developed a review of 2017/18, which will be presented in the form of an annual report.
- 2.4 The impact of delivering our performance data in this format will be trialled through the publication of this report in July, and feedback will be used to inform whether we continue this approach in future years.

3 THE 2017/18 ANNUAL REPORT

- 3.1 The Annual Report (**Appendix 1**) features:
- An introduction from the Leader
 - Information on how your money is spent
 - Service sections (Children and Young People, Health and Social Care, Adult Social Care and Health, Lifelong Learning, Planning, Highways and Transport, Waste Management, Property, Culture, Leisure and Finance).
- 3.2 Each service section provides a breakdown of key statistics for that service, presented in a dashboard, and 'good news' stories, relevant to each service area.

4 DISTRIBUTION

- 4.1 A small number of reports will be printed and shared with all our Councillors, staff and partner organisations and placed in our Libraries and Customer Service areas. The report will be presented on the website through a digital turn page document reader (DDA compliant) and links to different content shared through social media, staff networks and syndicated through partner channels.

5 CONSULTATION

- 5.1 Chief Officers and portfolio holders were consulted on the design and development of the report and provided content for each service area.
- 5.2 A proposed dissemination plan is attached at **Appendix 2** to this report.

6 ALTERNATIVE OPTIONS

- 6.1 The alternative was to produce the usual Quarter 4 report. This is a trail and feedback will inform the decision whether to continue with this method of communicating our performance.
- 6.2 To not produce any form of report would not be acceptable as in accordance with transparency requirements placed upon the Council.

7 FINANCIAL IMPLICATIONS

- 7.1 There are no direct costs associated with this report.

8 LEGAL AND GOVERNANCE CONSIDERATIONS

- 8.1 The Council feeding back in relation to its services enables a transparent approach to work undertaken with public money.

9 DATA PROTECTION IMPLICATIONS

- 9.1 A Data Protection Impact Assessments (DPIA) has been completed. No adverse or other significant risks/issues were found. A copy of the DPIA can be obtained from Holly Bremner hbremner@rutland.gov.uk.

10 EQUALITY IMPACT ASSESSMENT

- 10.1 Disability Discrimination Act has been considered throughout the development and publication of the printed and e-document.
- 10.2 An Equality Impact Assessment (EqIA) screening form has been completed and a full assessment is not required. A copy of the screening form can be obtained from Holly Bremner hbremner@rutland.gov.uk.

11 COMMUNITY SAFETY IMPLICATIONS

- 11.1 There are no Community Safety implications.

12 HEALTH AND WELLBEING IMPLICATIONS

- 12.1 There are no Health and Wellbeing implications.

13 CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

- 13.1 In conclusion, it is recommended that Cabinet consider the Annual Report and recommend to Council.

14 BACKGROUND PAPERS

- 14.1 There are no additional background papers to the report.

15 APPENDICES

15.1 Appendix 1 – Annual report draft

15.2 Appendix 2 – Dissemination plan

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.